

Sign Permit Application

A sign permit is required for any person who wishes to erect, paint, structurally alter, re-hang or replace any sign or outdoor display structure within the City. Please fill out and mail this form to:

*Department of Community Development - Planning Division
Municipal Building Room 207
PO Box 3300
Danville, VA 24543*

A completed sign permit application requires the following information:

Job Address

Sign Contractor's Information

Name Address
City State Zip

Sign Owner's Information

Name Address
City State Zip

Property Owner's Information

Name Address
City State Zip

Dimensions of Sign

Length Width Height

Number of Faces:

Type of Illumination

Sign Material

Cost of Sign

Sketch of Sign (location)

Number of Ground signs and Wall signs

If wall sign, need length of building front, side or rear where sign will be located

Number of existing signs on the property

Type of existing signs on the property

Size of existing signs on the property (length) (width) (height)

Sign Permit Fees - Please add 1.75% levy fee to all permit fees

Cost of Sign	Permit Fee
\$0-\$1000	\$21.00
\$1001-\$2000	\$25.10
\$2001-\$3000	\$29.20
\$3001-\$4000	\$33.30
\$4001-\$5000	\$37.40
\$5001-\$6000	\$41.50
\$6001-\$7000	\$45.60
\$7001-\$8000	\$49.70
\$8001-\$9000	\$53.80
\$9001-\$10000	\$57.90